

Counselor Information Packet

If you are considering being a counselor for our 2010 Alliance Youth Summer Camp you are in for a great experience! Did you know that this ministry opportunity is the key ingredient that allows our camp to function! You are the one who has the greatest impact on students lives as God speaks to them during this week. Your care and mentoring has life long effects that can guide the lives of our student as they continue to grow in the Lord. **GET READY TO CHANGE LIVES!!!!**

Counselor Requirements

Counselors will be selected and contacted by the program staff of each camp. Middle School Camp main counselor must be at least 21 years old; co-counselor must be at least 19 years old. High School camp both counselors must be at least 21 years old.

Counselors must:

- Show Christ's love to students
- Attend all counselor meetings during the scheduled time each morning.
- Participate in all activities with your cabin.
- Complete the counselor application and legal questionnaire.
- Have your Senior Pastor complete and return the recommendation form.
- Read ALL enclosed information and sign verification form.

Counselor Benefits

1. Seeing a young person impacted for Jesus during the week: how do you put a price on that?
2. This is an all expense paid week, just for you! That's right, you don't have to pay a penny. We gotcha covered literally, we pay for the roof over your heard, the great food and all the fun you can stand! I know, sounds too good to be true, but it really is!

Counselor Do's & Don'ts

1. Do not leave camp for any reason.
2. Do not dispense any medication of any kind without checking with the nurse first. All medications should be in the possession of the Camp nurse, unless the parents have okayed the student to self-medicate.
3. As a rule, adults should not be one on one with a student. For your protections always be in earshot and in plain view of other adults.
4. Respect student's privacy while in the restroom, changing, and showering.
5. As a rule, avoid physical contact with students. Even appropriate physical contact can be misconstrued by the student and others.
6. Notify the nurse of any illness or injuries.
7. Notify Program staff of all discipline incidents.
8. Notify Program staff of any student who is very homesick. We do not want to be unaware if a student calls home to be picked up by his/her parents.
9. Stay with your students at all times, at meals, during free time, sessions, and during lights out. When your students are in for the evening, you should be too.

10. Be very attractive to your students! Keep open communication with all of them. Look for signs of overtiredness, home-sickness, illness, or injury.
11. Do not allow any teasing or treating down of any individuals. Your cabin should be a safe place for all your students. By the way, telling ghost stories or any other scary stories should not be permitted.
12. The only Cabin your students should be in is your own! Do not allow your students in other cabins for any reason. Boys are not to be in girls cabins or vice versa for any reason.
13. You should have fun with your cabin, however you should expect to be respected at all times.
14. Make sure your students are dressed modestly at all times. Not two piece bathing suits. no bare mid-riffs. No plunging neck-lines. No short shorts. If the program staff deems clothing inappropriate the student will be asked to change. The program staff's decisions are final.
15. No one is permitted to be outside of their cabin after 11 p.m. for Middle and High School camps.
16. The camp **MUST BE QUIET** from 11 p.m. until 7 a.m. each night due to a city noise ordinance.
17. Students must stay within the boundaries of Lake Swan Camp. The fence line of the west side beside the Old Chapel from SR 26 to Lake Rosa. The fence line on the east side by the pasture and Windsor Manor from SR 26 to Lake Rosa. The board fence along SR 26. All neighbor properties, shorelines, docks, and cow pastures are considered restricted areas for campers. Do not trespass on these areas. Students may not cross SR 26.
18. Do not allow any PDA (public display of affection). A good rule of thumb is, "If you're not married, don't touch." If you are aware of students who will have a problem with this, notify them of this rule prior to coming to camp.
19. Your students must wear shoes at all times outside, unless in the water. Shoes must be worn at meals and in the sessions.
20. Encourage fun games and activities in your cabin; however, the following will not be tolerated: shaving cream fights, rat towel fights, raids on another dorm or cabin. Destruction of property will be grounds for dismissal and the students will pay for all damages.
21. Have all students stay away from all snakes and other wildlife.
22. Make sure that the students obey the lifeguards and obey all water safety rules. Swimming is permitted in the roped off area only. Life jackets must be worn while canoeing.
23. Participate in all activities with your students.
24. Have fun!
25. Really, really have fun!!!

Counselor Stuff to Bring:

Clothing	Towels	Paper Towels
Bag for dirty clothes	Toiletries	Spray deodorizer & cleaning supplies
Bible, notepad, pen	Flashlight	Rainy day games
Sleeping bag or sheets	Perm. marker	Football, Frisbee, hacky sack, etc.
Pillow	Kleenex's	Things to build relationships (notes, give-aways, stickers, treats, etc.)

New Counselor Application & Legal Questionnaire

(Fill out this application if you have never been a counselor at MS/HS Camp, or have not been a counselor within the last 2 years. You must also fill out the Pastor Recommendation and Legal Questionnaire).

General Information – Please type or print clearly.

Name: _____

Address: _____

City/State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail Address (Required) : _____

Social Security Number: _____ Date of Birth: ____ / ____ / ____

Sex: Male Female Marital Status: Single Married

Driver's License Number: _____

In case of emergency, please notify: _____ Telephone Number: _____

Personal Information

Why do you want to be a counselor?

At which camp do you wish to minister? (Please check.)

____ Middle School (June 14-19, Grade 6-8)

____ High School (June 14-19, Grade 9-12)

Name of your church: _____ Member: YES / NO

Size of group you anticipate coming with: _____

Please write a brief testimony with regard to your relationship with Jesus Christ:

What qualities do you have that would make you a good counselor?

Have you had any experience leading Bible studies? YES NO

How would you explain what a Christian is to a young child or teen with little or on understanding of Christianity?

What would you do if:

1) A homesick student wants all your attention?

2) A student asks about Satan or hell during Bible study?

3) A student tells you that another student is bullying him/her?

Returning Counselor Application & Legal Questionnaire

(Fill out this application if you have been a counselor at MS/HS Camp within the last 2 years. You must also fill out the Pastor Recommendation and Legal Questionnaire).

General Information – Please type or print clearly.

Name: _____

Address: _____

City/State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

E-mail Address (Required) : _____

Social Security Number: _____ Date of Birth: ____ / ____ / ____

Sex: Male Female Marital Status: Single Married

Driver's License Number: _____

In case of emergency, please notify: _____ Telephone Number: _____

Personal Information

At which camp do you wish to minister? (Please check.)

____ Middle School (June 14-19, Grade 6-8)

____ High School (June 14-19, Grade 9-12)

Name of your church: _____ Member: YES / NO

Size of group you anticipate coming with: _____

Legal Questionnaire

Please fill out and send to address below, or fill out online at www.lakeswan.com/events

This questionnaire is to help insure the safety of the students as well as those who are working with them. Please be aware that we may use the following information to run a background check concerning violent behavior or abuse.

1. Have you ever been arrested for or charged with a sexual offense relation to children, or a crime of violence?
YES NO
2. Have you ever been reported to a social services agency, law enforcement authority, child abuse registry, or similar organization regarding abuse or misconduct involving children?
YES NO
3. Have you ever been subjected to expulsion, reprimand, or other discipline by a church, denomination, or other religious organization?
YES NO
4. Have you ever been the subject of a civil lawsuit involving sexual misconduct, sexual harassment, or other immoral behavior or conduct involving adults or children?
YES NO
5. Have you ever been the subject of any disciplinary action, transfer, or dismissal, or been named as a defendant in a civil lawsuit, as a result of an accident or mishap involving children?
YES NO

If your answer to any of questions 1-5 is "yes," for each positive response, please provide the following on a separate piece of paper:

- a) Date and complete description of the circumstances
- b) Name and address of the church, employer, or other organization involved
- c) Name and telephone number of a person familiar with the circumstances

Your signature indicates that you have read all of the counselor information, have filled out the application and the legal questionnaire fully and truthfully; and that you understand your responsibility and role as a camp counselor.

Signature

Date

Please attach to your application and send to:

David Greer
c/o Christ Community Church
402 W. New York Ave.
DeLand, FL 32720

Any questions regarding Middle or High School camps should be directed to:

David Greer, MS/HS Camp Registrar
GreerDavidL@yahoo.com
386-734-4646

Pastor Recommendation Form

Pastor: Please send this directly to the Youth Commission via: David Greer, c/o CCC of the C&MA, 402 W. New York Ave., DeLand, FL 32720 OR Fill out this form online at www.lakeswan.com/events and follow the links for MS/HS Camp, and Pastor Recommendation Form.

Name of applicant: _____

Form filled out by Pastor: _____

Pastor's address: _____

City: _____ State: _____ Zip:: _____ Phone: _____

How long have you known the applicant? _____

In what capacity? _____

The above applicant has applied for a position as counselor at Lake Swan Camp. Your honest evaluation of the applicant's character and abilities will be greatly appreciated. In comparison to the average Christian adult, rate the applicant on a scale of INFERIOR or SUPERIOR in the areas listed below. Please give explanation on the back for poor ratings.

On a scale of 1-10, 1 being poor, 10 being excellent,
IS THE APPLICANT:

_____ Knowledgeable of the Bible

_____ Consistent and growing in their faith

_____ Actively serving in home church

_____ Careful in the use of time

_____ Able to get along with people

_____ Able to display a good sense of humor

_____ Able to adjust to new situations

_____ Able to lead or follow on occasional demands

_____ Willing to accept work assignments & do them cheerfully

_____ Able to demonstrate mature relationships with the opposite sex in a co-ed setting

If applying for the position of counselor, is he/she the kind of person you would entrust the care of your child for the summer?

YES NO

If no, please explain on reverse

Overall, please rate your recommendation of the applicant:

_____ HIGHLY RECOMMEND

_____ RECOMMEND

_____ RECOMMEND WITH RESERVATION

_____ CANNOT RECOMMEND

Signed: _____

Date: _____